



कोलकाता मेट्रो रेल कॉर्पोरेशन लिमिटेड

KOLKATA METRO RAIL CORPORATION LIMITED

(A Central PSU under Ministry of Railways)

CIN - U60100WB2008GOI127338 • GST No.: 19AADCK5313J1ZH

No. KMRCL/GM/ Admin/V-Notice/ Finance/2026

Dated 15th July 2026

KOLKATA METRO RAIL CORPORATION LIMITED (KMRCL), a Central Public Sector Enterprise, under Ministry of Railways, Government of India formed to implement the East West Metro Corridor Project at Kolkata invites applications for engagement on Contractual Basis to the post indicated in the Table below as per the terms and conditions as noted against each of the said Table:

1.	NAME OF THE ORGANIZATION	KOLKATA METRO RAIL CORPORATION LIMITED (KMRCL)
2.	NAME OF THE POST	SENIOR ADVISOR (FINANCE & HR)
3.	ELIGIBILITY	➤ Should have worked in HA Grade for at least 2 Years. ➤ Should have dealt with Financial matters at Zonal Railway HQ or Railway Board at a senior Level for at least 3 Years. ➤ Should have experience of dealing with Tenders and Contracts for at least 6 Years. ➤ Should have experience of Accounting for at least 30 Years at Managerial Level. ➤ Should have experience of HR for at least 5 Years at Managerial Level.
4.	CONTRACTUAL EMOLUMENTS	Basic Package Per Month will be Rs. 1.50 Lakhs
5.	NUMBER OF POST	ONE (01) POST
6.	LOCATION	KOLKATA
7.	TERMS OF APPOINTMENT	Contractual Initially for a Period of One Year. Thereafter, extendable on satisfactory performance.
8.	AGE LIMIT	Beyond 60 Years and Under 62 Years as on 30.06.2026
9.	ROLES & RESPONSIBILITIES	Should be Overall responsible of Financial and HR Matters of KMRCL.
10.	SELECTION PROCESS	INTERVIEW
11.	MEDICAL STANDARD	Should be sound Health and free from Color Blindness. No relaxation in Health standard will be allowed.
12.	OTHER CRITERIA	Free from SPE/DA/Vigilance Case and settlement benefit paid in full at the time of Retirement from Service.

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Registered Office :

KMRCL Bhawan, HRBC Office Compound, Munshi Premchand Sarani, Kolkata -700 021

Phone : 033 6607 1005 Website : www.kmrc.in

Facilities attached with the Post (Contractual)

Besides the emoluments as admissible for the post, as mentioned in the Table above, carry the benefits as admissible as per Present HR Rules of KMRCL.

A. GENERAL INSTRUCTIONS:

1. Before applying, candidates should ensure that they fulfill all the eligibility criteria mentioned in the Notice. The application should be submitted only once.
2. Applications neatly typed on A-4 size paper duly signed should be sent to General Manager/Administration & HR, Kolkata Metro Rail Corporation Limited, KMRCL Bhawan, HRBC Office Compound, Munshi Premchand Sarani, Kolkata - 700021 accompanied with the copy of following documents:
 - a) Service Certificate and P.P.O Copy.
 - b) A Copy of CV (Curricular Vitae) signed by Retired Officer.
 - c) Two Copies of recent passport size photograph.
 - d) Mobile Number/ Any other alternative Mobile Number.
 - e) Application should reach General Manager/Administration & HR, Kolkata Metro Rail Corporation Limited, KMRCL Bhawan, HRBC Office Compound, Munshi Premchand Sarani, Kolkata - 700021 on or before the last date of receipt of application as mentioned para 4 below.
3. Application received late/incomplete in any matter will not be entertained.
4. **Last Date for Receipt of Application is 7 Days from the Date of Issue of this Notification i.e on or before 18.30 hrs of 22.07.2026.**

By order of the
Managing Director
Kolkata Metro Rail Corporation Limited