

**GOVERNMENT OF WEST BENGAL
TRANSPORT DEPARTMENT
WRITERS' BUILDINGS
KOLKATA-700 001**

INVITATION FOR BIDDING NO.:1/TD

DATED: 01/04/2010

ADDENDUM

It is notified for general information that the above mentioned IFB bearing no.1/TD dated 01/04/2010 which was published through www.kmrc.in on 6th April 2010 is modified on some items in terms of the para 1.9 (amendment to IFB) of noted IFB.

Those are:-

1.1 Credentials and pre-qualifications of the Bidder

- All items in the Tender should be quoted.
- The Bidder should be operational in the relevant field for at least 5 (Five) consecutive years as on 31.03.2010.
- The Bidder must have experience of at least 2 (two) installations of supply, installation, and integration of involving issue of Smart Card of over 8Kb memory for the relevant components in India or outside. The documentary proof for the same must accompany the tender. Smart Card specification as stipulated in "National Standards for Driving Licence and Vehicle Registration Card" issued by MoRTH, Govt. of India as amended or may be amended from time to time to be adhered to. The Smart Card should be involved with over 16 KB memories, if required in future. Bidders who have executed projects involving cumulative issuance of at least 1,50,000 only Smart Cards of over 8 Kb memory during the preceding three years, i.e. 2006-07 to 2008-09, are to be considered. The Bidder should submit a list of important customers served with documentary evidence along with the Bid.
- Original Specification sheet / Technical literature of each item offered should be enclosed along with the technical bid. Bids without detailed specification will not be considered. The bidders should provide a complete chart with the names of the manufacturer, model no parts for each items offered by them.
- A Company/Proprietorship firm will be eligible to bid. No Consortium shall be allowed to participate.
- All items in the Tender should be quoted. The items may be from different manufacturers, but the Bidders should provide one certificate owning the responsibility of integration along with manufacturer's authorization for such items.
- The bidder must have an annual turnover of a minimum of Rupees Fifty Crores (50 Crores) per year for the last three years. **The turn over amount per year would be minimum Rs. 25 (twenty five) Crores in case of Public Sector Undertakings. The annual turnover must be supported by CA Audit.**

- The net worth of the bidder as at the end of Financial Year 31.03.2009 for which audited financial statement are available shall be at least Rs. 5.00 crores.

Last five years ending on 31.03.2009, at least profit in each of three years as per audited balance sheet/audited profit and loss account.

- The organization should be incorporated / registered in India. Annual reports of the bidder or parent organization should be available for review on request.
- The Bidder should mention in detail their support infrastructure including address, contact phone no. and fax no. in Kolkata and in India and modalities by which fast response to maintenance calls and minimum downtime will be ensured. Bidder must have their support services available in Kolkata. **Stock of spares should be available at Kolkata to ensure the uninterrupted functioning of the System.**

I.3 Qualified Bidder

Parties intending to submit their Proposals must fulfill the conditions as specified at Clause II.1.2. and they will be considered as qualified bidder.

“ The Bidder can be a single entity or a group of entities (hereinafter referred to as Consortium), coming together to implement the Project. The term Bidder used hereinafter would therefore apply to both the single entity as well as Consortium, provided however that any such consortium shall not consist of more than two entities.” -

-Omitted

1.10.11

ix. An indicative pre-qualification checklist has been provided for convenience of bidders. The pre-qualification proposals shall be accompanied by documentary proof of criteria following pre-qualification check list in the same order mentioned the following table.

Pre-Qualification Checklist

<u>Sl. No.</u>	<u>Criteria</u>	<u>Remarks (Mandatory / Optional)</u>
1	Cost of Bid document	Mandatory
2	Bid Security Deposit (Appendix II)	Mandatory
3	Details of Bidder (Appendix IV)	Mandatory
4	Income Tax Clearance Certificate (preceding year)	Mandatory
5	Sales Tax / VAT Clearance Certificate.	Mandatory
6	Certificate of incorporation.	Mandatory
7	Memorandum and Articles of Association	Mandatory
8	Approval from competent Authority in case of foreign	

	Collaboration	Mandatory
9	Attested copy Power of Attorney to the Representative of the Company /Firm who operate the tender (Appendix V)	Mandatory
10	Certified quality document for the Current year (ISO 9001:2000 or Equivalent etc)	Mandatory
11	Audited Balanced sheet for last 5 years	Mandatory
12	Proposal document properly signed and Accompanied by the letter of authorization from Head of the organization.	
13	Audited Profit and loss statement for last 5 years	Mandatory
14	Three Client references with Name of the designated person, Address, Phone No., E-mail Address.	Mandatory
15	Trade license	Mandatory
16	Proof of Annual Turn Over for last 3 years. (Appendix VIII)	Mandatory
17	Net Worth (Appendix VIII)	Mandatory
18	Past Experience on execution of Project (Appendix VII)	Mandatory

x. List of Documents to be submitted along with the Tender

1. General Compliance Schedule
2. Price Schedules
3. Declarations
4. Information about the Bidder
5. ISO 9000 or equivalent certificate.
6. Attested copy of latest Income Tax Clearance Certificate.
7. Attested copy of Sales Tax Registration Certificate.
8. Demand Draft as cost of Bid document
9. Documents of Bid security
10. Credentials regarding experience.
11. Copy of Purchase Orders showing compliance against minimum order value criteria
12. Proof of Annual turnover
13. Audited Balance Sheet and profit & loss statement.
14. List of reference customers with contact details.
15. Technical literature and Original Specification sheets of each item offered.
16. Details of Maintenance and support infrastructure in Kolkata and in India.

17. Undertaking for providing comprehensive support for 10 years (5 years warranty + 5 years AMC)
18. Manufacturers' / Authorised dealership certificate.
19. Registered copy of Power of Attorney, if any.
20. **OMITED.**
21. **OMITED.**
22. Manufacturer's Authorization Certificate in respect of all products quoted.
23. Other relevant documents.

1.11.1 **OMITED**

1.11.2 **OMITED**

II Contents of Proposals and criteria for Evaluation

II.1 Pre-Qualification Proposals

II.1.1 Contents

Each bidder shall submit the Pre-Qualification Proposal with the following contents:

- i. Cost of Bid document: A/c payee demand draft bearing no..... payable at Kolkata in favor of West Bengal Transport Infrastructure Development Corporation Ltd.;
- ii. Bid Security in the format and of the amount specified in Appendix II;
- iii. Details of Bidder as per the format given in Appendix IV;
- iv. Power of Attorney in the format given in Appendix V;
- v. **OMITED**
- vi. **OMITED**
- vii. Details of experience of Bidder as per the format given in Appendix VII;
- viii. Financial Capability of Bidder as per the format given in Appendix VIII.
- ix. Other documents following pre-qualification check-list. (mention clearly)

II.1.2 Bidders to follow guidelines

Bidders submitting their Proposals must fulfill the conditions specified at (i), (ii),(iii) and (iv) below with documents in order to be a qualified bidder:

- a. Bidders who have executed projects involving cumulative issuance of at least 150,000 (one lac fifty thousand only) smart cards of over 8Kb memory each during the preceding 3 years i.e. 2006-07 to 2008-09., or
- b. **OMITED.**

ii. The bidder must have an **annual turnover** of a minimum of Rupees Fifty Crores (50 Crores) per year for the last three years. **The turn over amount per year would be minimum Rs. 25 (twenty five) Crores in case of Public Sector Undertakings. The annual turnover must be supported by CA Audit.**

iii. The **net worth** of the Bidder as at the end of most recent financial year on 31.03.2009 for which audited financial statements are available, shall be at least Rs. **5.00 crores (Rupees five crore)**. The net worth for this purpose shall be calculated in accordance with Appendix VIII and on the basis of information contained in the most recent audited financial statements of the Bidder. Pre-Qualification Proposals

will be evaluated to ascertain whether the Bidder fulfills the above mentioned conditions or not.

iv. Last five years ending on 31.03.2009, at least profit in **each of three years** as per audited balance sheet/audited profit and loss account.

II.1.3 OMITED

Appendix III Covering Letter for Pre Qualification Proposal

To:
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
PIN-xxxxxxx

Sir,

Sub:-Pre- Qualification Proposal for award of Concession for the project involving introduction of Smart Card Based Driving License and Vehicle Registration Certificates in the RTOs of DARJEELING, KALIMPONG, SILIGURI, JALPAIGURI, ALIPURDUAR COOCHBEHAR, [Group 1] AND MALDA, UTTAR DINAJPUR, DAKSHIN DINAJPUR, MURSHIDABAD,NADIA, [Group 2] AND EAST MIDNAPORE, WEST MIDNAPORE, CONTAI, PURULIA, BANKURA, BIRBHUM, [Group 3] (Mention ONE group only) vide Invitation for Bid (IFB) Document dated 01.04.2010 issued by "TD", Government of West Bengal.

With reference to above, we hereby submit our Pre Qualification Proposal for award of Concession for the above mentioned Project in accordance with IFB. Following documents and information are enclosed herewith, in accordance with the IFB: -

- i. Cost of Bid document: A/c payee demand draft bearing no..... payable at Kolkata in favor of West Bengal Transport Infrastructure Development Corporation Ltd.;
- ii. Bid Security in the format and of the amount specified in Appendix II;
- iii. Details of Bidder as per the format given in Appendix IV;
- iv. Power of Attorney in the format given in Appendix V;
- v. **OMITED**
- vi. **OMITED**
- vii. Details of experience of Bidder as per the format given in Appendix VII;
- viii. Financial Capability of Bidder as per the format given in Appendix VIII.
- ix. Other documents following pre-qualification check-list. (mention clearly)

I/We confirm that the Proposal submitted herein above will remain valid till (Proposal Validity Period).

Dated this _____ Day of _____ 2010.

Name of the Bidder : _____
Stamp of the Bidder : _____
Signature of Authorized Person : _____
Name of the Authorized Person : _____
Designation of Authorized Person : _____

Appendix IV

Details of Bidder

Following details, shall be given in respect of the bidding company/ proprietorship firm as the case may be:

1. General

- i. Name
- ii. Address of the corporate headquarters and its branch office(s), if any, in India.
- iii. Date of incorporation and / or commencement of business.
- iv. Details of Local Office.

2. Brief description, including details of main lines of business

3. Details of individual or individuals who will serve as the point of contact / communication for “**TD**” within the Company, with following information:

- i. Name
- ii. Designation
- iii. Company
- iv. Address
- v. Telephone Number
- vi. E-mail address
- vii. Fax Number

4. Name, Designation, Address, Phone Numbers and Fax Number of Authorized signatory of the Bidder:

5. Name and details of Directors/Owners of Company

- i. Name of Director/Owner
- ii. Age
- iii. Other Directorship
- iv. Any other relevant detail

6. Details of Ownership

- i. Detailed shareholding pattern of the company,
- ii. List of individual Stock Holders/Members who own 10% or more of the stock and their interest in the Company

- iii. Details of fully or partially Convertible instruments such as preference shares, convertible or partially convertible debentures, etc.. Details shall include the number and amount of such shares and debentures outstanding as on the date of latest audited financial statement, likely date and triggers for such conversions etc.

Information submitted under this paragraph above shall be certified by the statutory auditors of the company.

7. List of documents to be enclosed with Appendix IV:

- i. Certified true copies of Memorandum of Association (MoA) and Articles of Association (AoA) of the Company;
- ii. Audited Financial Statements of the Company for the last five (5) Financial Years.

Name: _____

Signature: _____

(Authorized Signatory of the Bidder)

APPENDIX –VI -- OMITED

Appendix VII

Details of Past Experience of Bidder

A brief description of the project (separately for each project in case the bidder has experience in more than one project) in which the Bidder has issued the smart cards, following para (i) of Clause II.1.2, the following information shall be submitted in respect of the sponsored entities) including inter-alia:

1. Details of the Client/Agency on whose behalf/for whom the cards were issued:

- i. Name
- ii. Address of the corporate headquarters and its branch office(s), if any, in India
- iii. Nature of Business
- iv. Name, title and contact details of the client's person who can be contacted for any related information

2. Information relating to the specific project

- i. Title of the project and detailed scope thereof
- ii. Start Date
- iii. Completion date (expected completion in case project is not completed)

3. **OMITED**

4. Qualification Experience

No. of smart cards issued (over 8Kb memory)			
Bidder :	Year 1	Year 2	Year 3
	Year --	Year ---	Year ---

Name of the bidder:

The information submitted under this paragraph shall be evidenced by a certificate from the client(s).

5. **OMITED**

Name: _____
Signature: _____
(Authorized Signatory of the Bidder)

Instruction:

- 1. Details of only Eligible Experience to be provided.
- 2. Annual figures may be provided for the last three completed years of operation only. Year 1 refers to the latest completed financial year; Year 2 refers to the financial year before Year 1, and Year 3 refers to the financial before Year 2.

Appendix VIII
Financial Capability of the Bidder

1. Financial Capability –Net Worth

Rs. in Crores

Bidder	Net Worth as on the last day latest Financial year for which audited financial Statements are available
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Name of the Bidder:

2. Annual Turnover

3. Profit of last five years ending on 31.03.2009

Name: _____

Signature: _____
(Authorized Signatory of the Bidder)

Instruction:

1. Net worth for the purpose of this IFB shall be computed as under:

[(Subscribed and Paid-up Equity + Reserves + any compulsorily convertible instrument issued and paid up and due for conversion into fully paid up equity shares of the company within a period of 12 (twelve) months from the date of latest audited financial statement) – (Revaluation Reserves + Miscellaneous expenditure not written off + Depreciation not provided for)]