

Annexure-I

Srl. No.	LIST OF OFFICE STATIONERIES PURCHASED BY KMRCL	LIST OF HOUSE KEEPING MATERIALS PURCHASED BY KMRCL	
1	Xerox Paper A3 & A4	PARTICULARS	
2	Legal Paper	Toilet Cube	
3	Rule Register No. 4, 8 & 20	Harpic	
4	Plain Pad A4	Colin	
5	Note Book- Short hand	Phenyle	
6	KMRC Hard board File	Hand Wash	
7	Arch File	Moper with Stick	
8	Flat File	Round Mopper	
9	Button File	Room Spray	
10	Spring File	Scotch Brite with Handle	
11	Channel File	Scotch Brite	
12	Auto Clip file	Vimbar	
13	Cover File	W.P.Basket	
14	Button Folder	Sunlight Powder	
15	Folder A3 & A4	Odonil	
16	Cloth Envelope a3 & A4	Flasmatic	
17	Big Flag		
18	3 color sticker (small)		
19	Binding Clip- Small, Medium & Big		
20	Jams Clip		
21	Punch		
22	Stappler Machine		
23	Stappler Pin		
24	Stamp Ink Pad		
25	Punching Machine		
26	Eraser & Sharpner		
27	Pencil		
28	Whitner Pen		
29	Pen		
30	Pen refile		
31	C D Pen		
32	Pencil Battery		
33	AAA Battery		
34	Fevi Stic		
35	Cloth Duster		
36	Envelope (11x5) with KMRC print		

37	A4 Envelope
38	Cellotape
39	Calculator
40	Scissor
41	Magnifying Glass
42	Water Bottle
43	Canvas Bag
44	Visiting Card
45	Laser Pointer
46	Magnetic White Board Pen