

कोलकाता मेट्रो रेल कार्पोरेशन लि. KOLKATA METRO RAIL CORPORATION LIMITED

(A GOVERNMENT OF INDIA UNDERTAKING)

CIN - U60100WB2008GOI127338

REGISTERED OFFICE:

KMRCL Bhavan, HRBC Office Compound, Munshi Premchand Sarani, Kolkata-700021

Phone : 2213 4345, Fax : 2213 4380, 66071117. Website : www.kmrc.in

No. KMRC(GM)-374 /3L-1/2016

November 30, 2017

OFFICE ORDER NO. 299/2017

List of Holidays - 2018

It has been decided that the following days, as shown against each, shall be observed as holidays in KMRCL during the calendar year 2018:

Sl.	Name of the occasion	Date/Month	Day
1.	Sri Panchami/Basant Panchami	22/01/2018	Monday
2.	Republic Day	26/01/2018	Friday
3.	Dol Yatra	01/03/2018	Thursday
4.	Good Friday	30/03/2018	Friday
5.	Independence Day	15/08/2018	Wednesday
6.	Id-Ud-Zoha (Bakrid)	22/08/2018	Wednesday
7.	Muharram	21/09/2018	Friday
8.	Mahatma Gandhi Birth Day	02/10/2018	Tuesday
9.	Durga Puja (Saptami)	16/10/2018	Tuesday
10.	Durga Puja (Ashtami)	17/10/2018	Wednesday
11.	Durga Puja (Nabami)	18/10/2018	Thursday
12.	Dussehra (Dashami)	19/10/2018	Friday
13.	Laxmi Puja	24/10/2018	Wednesday
14.	Deepabali	07/11/2018	Wednesday
15.	Guru Nanak's Birth Day	23/11/2018	Friday
16.	Christmas Day	25/12/2018	Tuesday

Apart from the above holidays, each employee of KMRCL may avail of 2(Two) Restricted Holidays (RH) to be chosen out of the following days:

Sl.	Name of the occasion	Date/Month	Day
1	New Year	01/01/2018	Monday
2.	Maha Shiva Ratri	14/02/2018	Wednesday
3.	Holi	02/03/2018	Friday
4.	Mahavir Jayanti	29/03/2018	Thursday
5.	Buddha Purnima	30/04/2018	Monday
6.	Sabeh-Barat	02/05/2018	Wednesday
7.	Ratha Yatra	14/07/2018	Saturday
8.	Janmastami	03/09/2018	Monday
9.	Ganesh Chaturthi	13/09/2018	Thursday
10.	Viswakarma Puja	17/09/2018	Monday
11.	Mahalaya	08/10/2018	Monday
12.	Kali Puja	06/11/2018	Tuesday

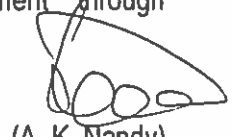
13.	Bhatri Dwitiya	09/11/2018	Friday
14.	Chhat Puja	13/11/2018	Tuesday
15.	Birth Day of Prophet Mohammad	21/11/2018	Wednesday
16.	Fateh-a-Duazdaham	19/12/2018	Wednesday

List of Holidays falling on Saturdays and Sundays - 2018:

Sl.	Name of the occasion	Date/Month	Day
1.	Pongal/Makar Sankranti	14/01/2018	Sunday
2.	Ram Nabami	25/03/2018	Sunday
3.	Naba Barso	15/04/2018	Sunday
4.	Id-ul-Fitr	16/06/2018	Saturday (3 rd)
5.	Raksha Bandhan	26/08/2018	Sunday
6.	Dhan Teras	04/11/2018	Sunday

Any change in the date of holidays in respect of Muharram, Id-e-Milad, Id-ul-Fitr and Id-ud-Zoha depending upon sighting of the moon, where necessary, will be notified by KMRCL after ascertaining the position from the appropriate authority or by announcement through TV/AIR/Newspapers etc. in the case of such a change, at a very short notice.

This order issues with the approval of the Competent Authority.



(A. K. Nandy)

General Manager (Administration)

No. KMRC(GM)-374 /3L-1/2016

November 30, 2017

Copy forwarded for information to:

- 1) General Manager, Metro Railway & Chairman/KMRCL.
- 2) Managing Director
- 3) Director (Project & Planning)
- 4) Director (RS&T)
- 5) Director (Finance)
- 6) Director (Works & Planning), Railway Board, Ministry of Railway, Govt. of India, Rail Bhawan, New Delhi-110 001
- 7) PA to Secretary, Ministry of Urban Development, Govt. of India, Nirman Bhawan, Moulana Azad Road, New Delhi-110 108.
- 8) PA to Principal Secretary/Transport Dept., Govt. of WB.
- 9) General Manager (Civil)
- 10) General Manager(Finance)
- 11) General Manager(Elect)
- 12) Chief Engineer (Elect.)
- 13) Chief Engineer(S&T)
- 14) Chief Engineer(Civil)
- 15) Company Secretary
- 16) FA & CAO
- 17) SA-I & II – For uploading at KMRCL website
- 18) All Staff Members
- 19) General Consultants/KMRCL
- 20) Watch & Ward & Office Attendants
- 21) O.O. File



General Manager (Administration)